

**Auburn Municipal Civil Service**  
***Minutes –Monthly Meeting Monday, November 9, 2015 – 6:30pm***

Commissioner Emmi called meeting to order.

Roll Call – Commissioner Emmi took the roll call. Present were Commissioner Diane Gove, Commissioner Dan Emmi. Also present: Auburn Enlarged School District Superintendent Jeffrey Pirozzolo and Assistant Superintendent of Personnel Jeffrey Evener; CSEA President Jessica Corcoran. Commissioner Jack Hardy excused.

Approve minutes of Regular Meeting October 13, 2015

- Motion to approve minutes by Commissioner Emmi 2<sup>nd</sup> by Commissioner Gove. Carried 2-0.

Old Business

No old business.

New Business

Extensive discussion held with Superintendent Pirozzolo and Assistant Superintendent Evener to use City of Auburn Civil Service spec of Senior Building Maintenance Mechanic as a new position with a supervisory role. Discussion as to the process and procedure to create position as non-competitive versus competitive. Question can Senior Building Maintenance Mechanic for the city be hired as such for the Auburn School District.

Commissioner Gove to provide minimum duty statement to [jeffrey\\_evener@Auburn.cnyric.org](mailto:jeffrey_evener@Auburn.cnyric.org).

- Motion by Commissioner Gove to Certify Eligible List Sanitation Foreperson #76-191 effective date November 9, 2015; list expires November 9, 2019; 2<sup>nd</sup> by Commissioner Emmi. Carried 2-0.
- Motion by Commissioner Gove to Certify Eligible List Municipal Solid Waste/Recycling Enforcement Officer #66-888 effective date November 9, 2015; list expires November 9, 2019; 2<sup>nd</sup> by Commissioner Emmi. Carried 2-0.
- Motion to approve exam announcement #61-849 School Personnel Clerk by Commissioner Gove; 2<sup>nd</sup> by Commissioner Emmi. Carried 2-0.
- Motion to approve exam announcement #61-155 Civil Service Clerk by Commissioner Gove; 2<sup>nd</sup> by Commissioner Emmi. Carried 2-0.

- Employee Updates  
No discussion had
- Upcoming schedule

Motion to adjourn meeting by Commissioner Gove; 2<sup>nd</sup> by Commissioner Emmi. All in favor.  
Meeting adjourned 7:17 pm.

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Attest